AMCHAM BUSINESS & CIVIC LEADERSHIP AWARDS

EXCELLENCE FOR OUTSTANDING CORPORATE SOCIAL RESPONSIBILITY
Recognizing small and large companies

This form must be completed by individuals and organizations who wish to make a nomination for the award

IMPORTANT NOTE: Please ensure that before completion of this nomination form that you read carefully, understand and are confident that your nominee qualifies for this award and meets the criteria set out in the Overview and Criteria document related to this award programme. If you have not, please contact the AMCHAM office to access the information.

The judges will make their decisions solely on the information submitted with this nomination and their decision is final.

Complete and submit this form to The American Chamber of Commerce of Jamaica office, first via email, then in hard copy along with supporting documents. We will confirm the receipt of your nomination form by email or phone call within two working days. If you have any questions, or do not receive confirmation, please contact the AMCHAM office via phone: 876 929-7866-7 or e-mail:secretariat@amchamjamaica.org. Please read your entry carefully before submitting as the language may be used in promotions of our programme. If you have enquiries, please contact our office, via phone or e-mail.

THE DEADLINE FOR THE SUBMISSION OF NOMINATION FORM IS:
MONDAY, OCTOBER 21, 2019, at 4:00 pm

THIS NOMINATION FORM IS FOR A:

Company □ Small □ Large
EXCELLENCE FOR OUTSTANDING CORPORATE SOCIAL RESPONSIBILITY

Name Of Company Being Nominated: ________________________________

Owner’s Name: ________________________________ Position / Job Title: ________________________________

Company Registered in Jamaica? □ Yes □ No Date Established: __________ SME: □ Yes □ No

Years of Ownership: __________

Legal/Tax Structure: Company □ Sole Trader □ Partnership □ Other

No. of Employees: _________ Annual Sales 2018 (optional): _________ Numbers Impacted: _______

Company Address: ____________________________________________________________

Mailing Address (if different from above): _________________________________________

Phone: _______________ Mobile: _______________ Fax: _______________ TRN: __________________

Email: ____________________________ Website: ____________________________

1. Brief profile of business being nominated: (100 words or less)

2. Tell the Story: (250) words or less. Provide a brief description of the nominee’s Corporate Social Responsibility programme. Identify the aims and objectives of the programme and the difference it has made. If your nominee is selected as a finalist, this language and information may be publicised, so please ensure that it is as compelling as possible.

3. Business Strategy: (150 words or less) Describe how the programme supports the overall business strategy. Explain how the programme leverages the company’s core competencies to ensure the stakeholders (shareholders, employees, customers) benefit, and the financial implications of the programme to the company.

4. Evaluation and Impact: (300 words or less). Identify the principal immediate and long-term social and economic benefits and the metrics used to evaluate them - measurable results. Include a third party testimonial - e.g.: testimonial from person benefiting from the programme.

Nominator’s Name: ________________________________

Company/Organization (if applicable): ______________________________________

Address: ________________________________ Position: ________________________________

Phone: _______________ Mobile: _______________ Fax: _______________

Email: ____________________________ Website: ____________________________

PLEASE NOTE: Additional supporting documentation, annual and financial reports are required for this nomination category, as well as proof of GOOD FINANCIAL STANDING in the form of an auditor’s report or letter or copy of current Tax Compliance Certificate. Photos, videos, DVD’s are encouraged. These items should be delivered along with a hard copy of this nomination form to the AMCHAM office, the Jamaica Pegasus Hotel Suite 106, 81 Knutsford Boulevard, Kingston 5. They will become the property of AMCHAM, and as such, will not be returned.