AMCHAM BUSINESS & CIVIC LEADERSHIP AWARDS

EXCELLENCE FOR CIVIC LEADERSHIP
Recognizing individuals, small and large non-profit organizations, small and large foundations

This form must be completed by individuals and organizations who wish to make a nomination for the award

IMPORTANT NOTE: Please ensure that before completion of this nomination form that you read carefully, understand and are confident that your nominee qualifies for this Award and meets the criteria set out in the Overview and Criteria document related to this award. If you have not, please contact the AMCHAM Office to access the information.

The judges will make their decisions solely on the information submitted with this nomination and their decision is final.

Complete and submit this form to The American Chamber of Commerce of Jamaica office, first via email, then in hard copy along with any supporting documentation. We will confirm the receipt of your nomination form by email or phone call within two working days. If you have any questions, or do not receive confirmation, please contact the AMCHAM office via phone: 876 929-7866 or e-mail: secretariat@amchamjamaica.org.

THE DEADLINE FOR THE SUBMISSION OF NOMINATION FORM IS:
MONDAY, OCTOBER 21, 2019, at 4:00 pm

THIS NOMINATION FORM IS FOR AN:

| Individual |  □ |
| Non-profit organization | □ Small | □ Large |
| Foundation | □ Small | □ Large |
EXCELLENCE FOR CIVIC LEadership

Name of Individual: ____________________________________________

Address: _____________________________________________________

Phone: ____________ Mobile: ____________ Fax: ________________

Email: _______________________________________________________ Website: _______________________

Organization(s) the Individual is affiliated with and contact information (if applicable):
________________________________________________________________________

Names and contact information for two (2) references:
________________________________________________________________________

________________________________________________________________________

Name of Non Profit Organization/ Foundation: _________________________

Date Established: _______________ Registered Non Profit?  □ Yes  □ No

Name of Director / Owner: ________________________ Position / Job Title: ______________________

Number of Employees / Participants: _______ Numbers Impacted: __________

Physical Address:

Mailing Address (if different from above):

Telephone: _______________ Fax: _______________ Email: ___________________________

Website: _______________________

1. Profile of individual/organization being nominated: (100 words or less)

2. This individual’s/organization’s leadership had a significant impact on a community or an organization achieving the following result(s). Include two third-party testimonials: (300 words or less)

3. This individual’s/organization’s specific community involvement in the process was: (100 words or less)

4. This individual’s/organization’s leadership should be recognized because: (100 words or less)

5. This individual’s/organization’s demonstrated leadership is characterized by one or more of the following attributes: vision, courage, example, initiative, motivation, selflessness, commitment, dependability and accomplishment.

Please provide a brief description of this demonstrated leadership. (100 words or less)

Nominator’s Name: ____________________________________________

Company/Organization (if applicable): ________________________________________

Address: __________________________________________________________________ Position: ____________________________

Phone: ____________ Mobile: ____________ Fax: ________________

Email: _______________________________________________________ Website: _______________________

PLEASE NOTE: Any documentation, supporting information, photos, CDs and DVDs, which are encouraged etc. should be delivered along with a hard copy of this nomination form to the AMCHAM Office, the Jamaica Pegasus Hotel Suite 106, 81 Knutsford Boulevard, Kingston 5. They will become the property of THE AMERICAN CHAMBER OF COMMERCE OF JAMAICA, and as such, will not be returned. NON-PROFIT ORGANISATIONS must provide proof of GOOD FINANCIAL STANDING in the form of an auditor’s report or letter, or copy of a current Tax Compliance Certificate. INDIVIDUALS must provide two letters of recommendation from a reputable institution or person.